

**APPLICATION FOR  
INTER-DISTRICT STUDENT TRANSFER  
MIAMI INDEPENDENT SCHOOL DISTRICT**

Miami ISD administration screens applications for inter-district transfers. Except as mandated under Civil Order 5281, the acceptance or rejection of a student transfer shall not be made with regard to race, religion, color, sex, disability, or national origin. As part of this screening process, applicants can expect the administration to do the following:

1. Meet with the parent(s)/guardian and student regarding the potential student's school history and records; and
2. Consider heavily the potential student's grades, test scores, attendance, and discipline at his/her previous school.

Parent Name \_\_\_\_\_ Student's Name \_\_\_\_\_

Student's Social Security Number \_\_\_\_\_

Student's Date of Birth \_\_\_\_\_

Student's Racial Group (Circle One)    Black    Hispanic    White    Other  
*(This information shall be used solely for determining district compliance with Civil Order 5281)*

Home Address \_\_\_\_\_  
\_\_\_\_\_

Home Phone # \_\_\_\_\_ Parent Work Number # \_\_\_\_\_

Parent Cell Phone # \_\_\_\_\_

School District You Live In \_\_\_\_\_

School District Currently Enrolled In \_\_\_\_\_

School District Enrolled in Last Year \_\_\_\_\_

Name of School Currently Attending \_\_\_\_\_

(1) Has student attended school regularly in previous district(s)

\_\_\_\_\_yes \_\_\_\_\_no

If no, please explain:

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(2) Is student currently in good academic standing in previous district?

\_\_\_\_\_yes \_\_\_\_\_no

(3) Has student been assigned to a Disciplinary Alternative Education Program or In-School Suspension (ISS) within the past three years?

\_\_\_\_\_yes \_\_\_\_\_no

If "Yes," please explain:

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(4) How many times has student changed schools within the past three years? \_\_\_\_\_

(5) List activities student participates in outside of school?

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(6) Student's favorite thing about school?

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(7) If applicable, provide student's driver's license. # \_\_\_\_\_

(8) If student is in Special Education, please provide a copy of last ARD. (To make sure we can match his/her current service.)

(9) I completely understand that if my student is permitted to attend MISD as a transfer student, I will be required to execute an Agreement for Inter-District Student Transfers and that such Agreement is only valid through the end of this school year. \_\_\_\_\_(please initial).

I completely understand that if my student is permitted to attend MISD and subsequently becomes a discipline problem, his/her grades fall below Miami ISD standards, is habitually absent, or violates any provision of the Agreement for Inter-District Student Transfers, he/she may be involuntarily withdrawn by school officials from enrollment in Miami ISD and I must enroll the student in some other school immediately. \_\_\_\_\_(please initial).

I hereby attest that the information provided in this application for inter-district transfer is accurate and truthful, and I completely understand that if my student is permitted to attend MISD as a transfer student and the administration of the District discovers that any information herein provided is not accurate or truthful, his/her transfer may be revoked and he/she will be immediately involuntarily withdrawn from MISD. \_\_\_\_\_(please initial).

PLEASE NOTE: For approval of transfer into Miami Independent School District, the following documentation must be attached to this application:

- (a) Copy of the latest report card from school most recently attended.
- (b) Copy of birth certificate.
- (c) Copy of shot records.
- (d) Copy of social security card.
- (e) Statement signed by parent(s)/guardian explaining reasons for seeking inter-district transfer.

I hereby request that the student herein named be permitted to attend Miami ISD schools as an inter-district transfer student.

\_\_\_\_\_  
Parent/Guardian Signature

SUBSCRIBED AND SWORN TO BEFORE ME by \_\_\_\_\_  
on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public, State of Texas

**AGREEMENT FOR INTER-DISTRICT  
STUDENT TRANSFERS  
MIAMI INDEPENDENT SCHOOL DISTRICT**

Students who transfer to Miami I.S.D. while residing in other school districts are subject to certain conditions. Inter-district transfers are a privilege granted by the receiving district, and not a right of students living outside of the district. Miami I.S.D. retains the right to accept or reject any and all transfer applications, based on an individual evaluation of:

1. **Grades**
2. **Attendance**
3. **Discipline infractions**
4. **Potential adverse effect of the transfer on the ethnic make-up of the district as related to Civil Order 5281**
5. **Potential adverse effect of the transfer on the financial well being of the district**

Except as mandated under Civil Order 5281, acceptance or rejection of a student transfer shall not be made with regard to race, religion, color, sex, disability, or national origin.

Inter-district transfer students accepted and enrolled in Miami ISD are screened annually to confirm their continued eligibility for transfer status for the next school year. The transfer student's grades, attendance, and discipline referrals are the primary factors to be considered for maintaining a student's inter-district transfer. These factors may be considered at any time during the school year by Miami ISD administration, and may result in a revocation of the student's transfer status at any time during the school year.

A Student's transfer may be revoked during the school year if any of the following minimum requirements are not met:

1. The student shall maintain at least a 95% attendance rate.
2. The student shall maintain at least a 70 average in each of his/her classes.
3. The student shall meet all applicable STAAR or other exit- testing requirements.
4. The student shall not have more that 3 discipline referrals to the office per semester.
5. The student shall not engage in chronic minor violations of the Student Code of Conduct, including, but not limited to, repeated tardiness or dress and grooming code violations.
6. The student shall not engage in any single major violation of the Student Code of Conduct, *i.e.*, one that is punishable by placement in a Disciplinary Alternative Education Program, suspension or expulsion.
7. The student shall not engage in any gang related activity.

Should any of these instances occur, the Miami ISD administration will determine the future status of the student's transfer. If the transfer is revoked, the parent and the district of the student's residence will be notified, and the student must be immediately re-enrolled in the home district or another district of the parent/guardian's choice, if available. A revocation of a transfer shall be effective on the date notice of the revocation is mailed to the parent/guardian. If the student and/or parent disagree with the decision of the administration, a conference with the Superintendent may be requested in accordance with District policy FNG(LOCAL). All requests for conferences must be submitted in writing to the Superintendent's office on a form available through the District. The Superintendent will schedule the conference on the matter in accordance with Policy FNG(LOCAL). The student's revocation shall be in effect pending the dispute resolution process.

I \_\_\_\_\_ parent/guardian of \_\_\_\_\_ understand and accept the conditions for an inter-district transfer as set forth in this contract.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date